

Example of a decision making sheet

Points worth checking before committing to a house-sit

Points to be checked	YES	NO	Notes
My Basic Requirements			
1. Internet access			
2. Easy-going dogs			
3.			
4.			
The House and Property			
Photographs			
Private bedroom			
Bedding and linen			
Kitchen and appliances			
Internet access			
Telephone access			
Cleanliness likelihood			
Unexpected expenses covered by owner			
Utilities covered by owner			
The Pets and Animals			
Type and (if applicable) breed			
Behavior and sociability			
Daily needs (walks, grooming, etc.)			
Health and special needs			
Place where they sleep			
Food provided or reimbursed			
Property enclosed			
The Owner's Requirements			
Gardening			
Cleaning			
Mail			
Swimming pool			
Alarm system			
Daily presence required			
Possibility of a night away			
Other			

Points to be checked	YES	NO	NOTES
The Location			
Things to see and do			
Distance to the shops			
Car or public transportation			
Cost of living			
Neighbourhood			
Safety			
Friends/relatives to rely upon if needed			
Visa requirements			
Relationship/Friendliness			
Transparency, willingness to inform			
Kindness			
Curiosity, interest in who we are			
Responds quickly to messages			
Respect of appointments			
Willingness to help on arrival			
Other			
Guests - allowed or not?			
People who have access to the home (owner's relatives, cleaner, etc.)			
Firm dates?			
When to arrive before owner's departure			
Possibility of staying after owner returns (if desired/needed)			